

# Patriot Oaks Academy PTO

*Bringing education and businesses together for a better community.*

## 2018-2019 Community Contributor Request Form



Committee Event \_\_\_\_\_

Date \_\_\_\_\_ Charger Up Sponsor \_\_\_\_\_

Chairperson(s) \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Board Sponsor \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Request from business partners to help your event be a success:

### 1. Food Donation

a. Breakfast \_\_\_\_\_

i. Number to serve \_\_\_\_\_

b. Lunch \_\_\_\_\_

i. Number to serve \_\_\_\_\_

c. Snacks \_\_\_\_\_

i. Number to serve \_\_\_\_\_

### 2. Gifts for teachers, staff, etc.

a. How many total? \_\_\_\_\_

Please give us this form as soon as you know you will need something donated from a business partner. We will try to work in advance to secure the items you desire. This is not a guarantee, so please make sure you budget to purchase these items if we do not find a sponsor.

All confirmations will include you in the cc: email. Please do not reach out to the business partner separately. We have agreements in place for their donations, and we do not want to go beyond the agreed upon terms.