



Patriot Oaks Academy PTO
Bringing education and businesses together for a better community.
2016-2017 Community Contributor Request Form



Committee Event: _____

Date: _____ **Charger Up Sponsor** _____

Chairperson(s) _____ **Phone Number** _____

Email _____

Board Sponsor _____ **Phone Number** _____

Email _____

Request from business partners to help your event be a success:

1. Food Donation

a. **Breakfast** _____

i. **Number to serve** _____

b. **Lunch** _____

i. **Number to serve** _____

c. **Snacks** _____

i. **Number to serve** _____

2. Gifts for teachers, staff, etc.

a. **How many total?** _____

Please give us this form as soon as you know you will need something donated from a business partner. We will try to work in advance to secure the items you desire. This is not a guarantee so please make sure you budget to purchase these items if we do not find a sponsor.

All confirmations will include you in the cc email. Please do not reach out to the business partner separately. We have agreements in place for their donations and we do not want to go beyond the agreed upon terms.