

Patriot Oaks Academy General PTO Meeting Minutes

3/6/2015 ~ 6:00 p.m.

Patriot Oaks Academy Cafeteria

Attendance:

Board Members: Robyn Lilac, Amy Mendheim, Jenn Neuman, Jennifer Sicilian, Jenny Mahne, Emily Harrison. PTO Members signed in on membership list.

Call to Order:

A meeting of the Patriot Oaks PTO was held in the Cafeteria of Patriot Oaks Academy on Friday, March 6, 2015. President Robyn Lilac called the meeting to order at 6:07 pm. Jenny Mahne will record minutes for this meeting.

Reports:

- ❖ Welcome/Call to Order
- ❖ Approval of the Minutes from January 13, 2015
 - Mrs. Grimes made motion to approve the minutes from November 18, 2014. Jennifer Perlmutter second the motion. Minutes approved.
- ❖ President Report – Robyn Lilac
 - The district now has an app:
 - The app is called MySJCS D – calendar, updates, etc.
 - Presentation from Town Hall Meeting on Feb. 24 is on the district website for those unable to attend.
 - Located on left side of site, under “What’s New”
 - Testing has started and proctors are needed
 - Please visit the PTO website for the signup genius link
 - Must be an approved volunteer and attend a brief proctor training
 - Thank you for your support in keeping things quiet and activity limited during testing.
 - Encourage all families to take the Needs Assessment Survey for POA
 - Link on the school website – Need to have 100% participation!
 - When complete, print and return to school for a cookie coupon.
 - Kindergarten Registration – please share with new families
 - April 15 & May 8
 - Founder’s Oak plaque has been ordered! Coming soon!
- ❖ Treasurer’s Report – Amy Mendheim
 - Financial Update
 - As of end of February balance is: \$74130.38
 - To date we have been able to provide many needed items thanks to the support of our Business Partners and Families. Those items include:
 - Educational Software - \$19,335.38, 9/14
 - Classroom Gifts for each teacher/staff - \$2,333.58, 8/14

- New Kitchen supplies - \$220.43, 8/14
 - Staff Professional Development - \$12,000
 - Reserve account for building funds for Playground Enhancements: \$10,957.62 to be set aside at end of school year
 - Host Social Events: Middle School Fall & Spring Dances, Literacy Night and Day of the Arts
 - Host Teacher/Staff Events: Welcome Back Teacher/Staff Breakfast, ABC Breakfast, Quarterly Teacher Appreciation Events/Gifts, and Upcoming Teacher/Staff Appreciation Week Celebration
 - Sponsor Other Events/Celebrations: Red Ribbon Week, AR Celebration (5/15)
- Appropriations**- \$5,007.98, YTD through 1/15. These funds are requested for by a teacher/staff member where the funds being used benefit the educational experience at Patriot Oaks Academy. A sample of some items purchased thus far through appropriations process:
- New books for classroom libraries
 - Supplies for Teacher Design Center
 - Books for Guidance Counselor
 - Additional Software licenses to accommodate growing student population
- Upcoming expenses of \$14,792.02 to fund future appropriation requests from now until the conclusion of the school year.
- If at any time you would like more information about PTO expenses and/or budget, you are more than welcome to reach out to PTO Treasurer, Amy Mendheim at poapto.treasurer@gmail.com

❖ Committee Reports:

- Volunteer Coordinator – Meredith Connell
- Many different tests going on right now!
 - Must have an extra set of eyes and ears in the room.
 - Just added 160 more spots for testing at the end of the month.
- Day of the Arts
- Saturday, April 25, 4-7 PM
 - Evening of performances, games, art activities, food and silent auction of class art projects.
 - Volunteers needed to work the event.
 - Some classes need volunteers to assist with class art projects, email Day of the Arts Committee Chairs (on the website).
 - Projects are due 4/21

❖ New Business - 2015 – 2016 PTO Nominating Committee:

- Committee's Nominees for Board positions
- Slated Ballot:

President - Robyn Lilac

Co-VP - Diane Thompson
Co-VP - Amy Mendheim
Recording Secretary - Jenny Mahne
Business Partners - Jenn Neuman
Corresponding Secretary - Aimee DeCaria
Treasurer - Tonya Porter

- Opened Nominations from the floor: No nominations from the floor were called.

❖ Principal's Report:

- Thank you all for coming tonight and for your support and patience in opening a new school!
- Please always call or email if you have questions or have heard something around that you aren't sure about.
- Thank you to our TEACHERS who have come out on Friday night to be with students!
- And thank you to our BUSINESS Partners – Huntington Learning Center and McDonald's!!
- Upcoming dates: Rising 6th grader (5:30 pm) and rising 8th graders (6:45pm) meeting Tuesday night. Details on website.
- Our online needs assessment survey is now live and the link can be found on the website. We ask that each family takes a few moments to go online and complete the survey. Your feedback is important.
- Testing is important to gauge, but from Administration, testing isn't the end all, be all.
- Imagination, Innovation and Creativity are the goals for our children!

** Thank you to the Student Ambassadors for presenting the Time Capsule and to the Jazz Band and Ms. Vance for their wonderful performance!

Next Meeting Date & Time:

Tuesday, April 7, 2015 – 9:30 a.m. meeting at **Patriot Oaks Academy Cafeteria**

Meeting Adjournment:

Meeting adjourned at 6:30 pm.

Submitted by,
Jenny Mahne
Recording Secretary
Approved: _____